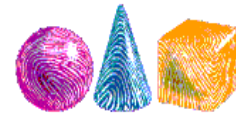


# ETC



ERGONOMIC TECHNOLOGIES CORPORATION  
- Ergonomic Results within Reach

## Corporate Ergonomic Audits & Ergonomics Programs

Ergonomics is a Kaizen process, a continuous improvement approach to the workplace which when effectively implemented can result in increased productivity, improved quality, reduced injuries, increased job satisfaction and worker morale. The effective management and implementation of an ergonomics program is crucial in the prevention and control of ergonomic hazards in the workplace, leading to a safe and healthy work environment.

The Program Audit includes a walk-through review of operations, interviews with facilities management and operations personnel, engineering and supervisory staff, review of all pertinent records such as injury statistics, workers' compensation, medical records, and an overview of ergonomic initiatives currently in place. Based on the data obtained, recommendations for enhancing the ergonomics process along with a proposed ergonomics action plan for an ergonomics program will be presented.

The program audit and review will focus on the following components of an ergonomics program:

- Management Leadership and Employee Participation
  - Commitment by Top Management
  - Written Ergonomics Program
  - Employee Involvement and Participation

- Job Hazard Identification and Analysis
  - Injury/Illness Records Management
  - Employee Surveys
  - Workstation Evaluation
- Hazard Abatement and Control
  - Engineering Controls
  - Work Practices Controls
  - Personnel Protective Equipment/Devices
  - Administrative controls
- Training and Education
  - Awareness Training
  - Problem ID Training
  - Job or Workstation Specific Training

- Medical Management
  - Health Care Provider Competency
  - Periodic Workplace Walkthrough/Symptom Surveys
  - CTD/Health Surveillance
  - Treatment Protocols
- Program Evaluation
  - Program review, monitoring and follow-up
  - Establishing program metrics
- Record Keeping
  - Written or electronic records of job hazard analyses and control measures
  - Written or electronic WMSD signs and symptoms
  - Written or electronic records of ergonomics program metrics

**CONTACT ETC TO DISCUSS HOW  
YOUR BUSINESS CAN PROFIT  
THROUGH ERGONOMICS:**

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